

**Institution of Structural Engineers -  
Australia Division**

Secretary  
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Job title	Institution of Structural Engineers - Australia Division	Job number
Meeting name & number	Annual General Meeting	File reference
Location	Per kind favour - KBR, Level 11, 199 Grey Street (teleconference)	Time & date 6:30pm 21 October 2008 (EST)
Purpose of meeting	Australia Division - Annual General Meeting	
Present	PH - Peter Ho (Chairman) - peter_ho@iprimus.com DH - Dave Hargreaves (Treasurer) - dave.hargreaves@bne.robertbird.com.au DPD - David Donnan (Secretary) - david.donnan@arup.com.au VO - Vinod Odhavji - vinod@odgconsulting.com JW - John Woodside - john.woodside@bigpond.com MF - Mike Fordyce - mike.fordyce@kbr.com.au BU - Brian Uy - b.uy@uws.edu.au RB - Ron Blackwell NP - Nimal Perera TF - Tabassum Fatima LC - Laurie Coventry	
Apologies	PK - Ken Poon - kennethyphoon@hotmail.com PT - Phil Terrey (Newsletter Editor)- phil.terrey@mpn.com.au CMc - Chris McCarthy (Webmaster) - cbmccart@bechtel.com IH - Iain Hesper - iain.hesper@hyder.com.au DM - David Morris - david.morris@consultant.com DG - Don Gudgeon - gudgeond@bigpond.net.au	
Circulation	Those present  Apologies	
Prepared by	David Donnan	
Date of circulation	4 December 2008	
Date of next meeting	4 December 2008 (by teleconference)	

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- Action
1. **Welcome by Chairman**  
PH welcomed the members and guests to the inaugural AGM of the Australia Division.  
  
Guests included  
Queensland - Sean Brady, Rob Heywood, Ruiwen Kong, Arturo Guadalquiver  
NSW – Ian McDairmad  
SA – Henry Chow
  2. **Apologies**  
As listed on cover page
  3. **Minutes of previous meeting**  
No previous AGM of Australia Division so no minutes.
  4. **Proposed amendments to Australia Division regulations**  
MK discussed the proposed amendments which had been issued to members. All accepted. Proposed MF Seconded DH
  5. **Chairman's report**  
PH presented and discussed his Report (issued to all).  
  
Newsletter is of critical importance to get the Australian Division Members kept informed. PT  
  
DD had issued the Chairman's report as part of the AGM documentation so some information has been fed back to the members.  
  
Work on the web site required on a regular basis to keep it current. Difficult when done on a volunteer basis by CMc but we appreciate the time he does devote to it. Need to think how we may be able to have a local state site for Asia Pacific Forum or a page for each site.
  6. **Treasurer's report**  
The AD has not completed a full financial year so there are no audited accounts to consider for this AGM.  
Summary of interim position at 8 October: DH  
Funds received from HQ - \$20,408.49  
Funds carried over from Qld and NSW Divisions - \$2,810.79  
Expenditure - \$10,313.58  
Balance - \$13,457.84
  7. **Result of election**  
The following positions were vacated by the incumbents and were open for election of the 2009 office bearers.  
The following were elected unopposed:  
Chairman – Peter Ho  
Vice-Chairman – Brian Uy  
Secretary – David Donnan

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- Action
- Treasurer – Dave Hargreaves
- 8. Election of auditors**  
The following members were proposed as auditors:  
Siva Sri and Jack Wade. Proposed DH Seconded RB
- 9. Any other business**  
It was proposed that for continuity of the executive that 2 executives are able to retire each year. This would mean two year terms for the executive members. Resolved to discuss further. PT
- Comments by Laurie Coventry:
- Congrats to the committee
  - Editorial of IStructE Journal and quality of that editorial seems to be falling.
  - Website address – please see item 3.6 of Chairman’s report
  - NZ – don’t forget them
- Comments by JW
- Speaker every year – going t struggle to get this
  - Help to find speakers for Concrete Australia Conference but CIA sponsor
  - If IStructE members present at CIA then use opportunity to take speaker around the country
  - Joint CIA/IStructE local technical meetings
- Reciprocal Agreement – EA/IStructE  
This was signed on the 4 August and a copy was issued to members with the AGM documents. This document should be broadly distributed and brought to peoples attention.
- State groups then adjourned to their own meetings to discuss local items and issues.
- Discussion following meeting by Qld members
- Need to piggyback off what is happening in Vic with regard to the training course for Part 3 exam and training of structural engineers. Nimal offered to look into this a bit further. DD to obtain copies of the IStructE Interactive PowerPoint “A Course of preparation for the 2008 Chartered membership exam” and issue to Nimal and other members of the Qld committee.
  - Send out an email to committee to get information about who to send copies of the 100 Year journal edition to
- 10. Next Meeting**  
Committee meeting - Teleconference on 4 December 200.
- 11. Meeting Closure**  
Meeting closed at 7:20pm