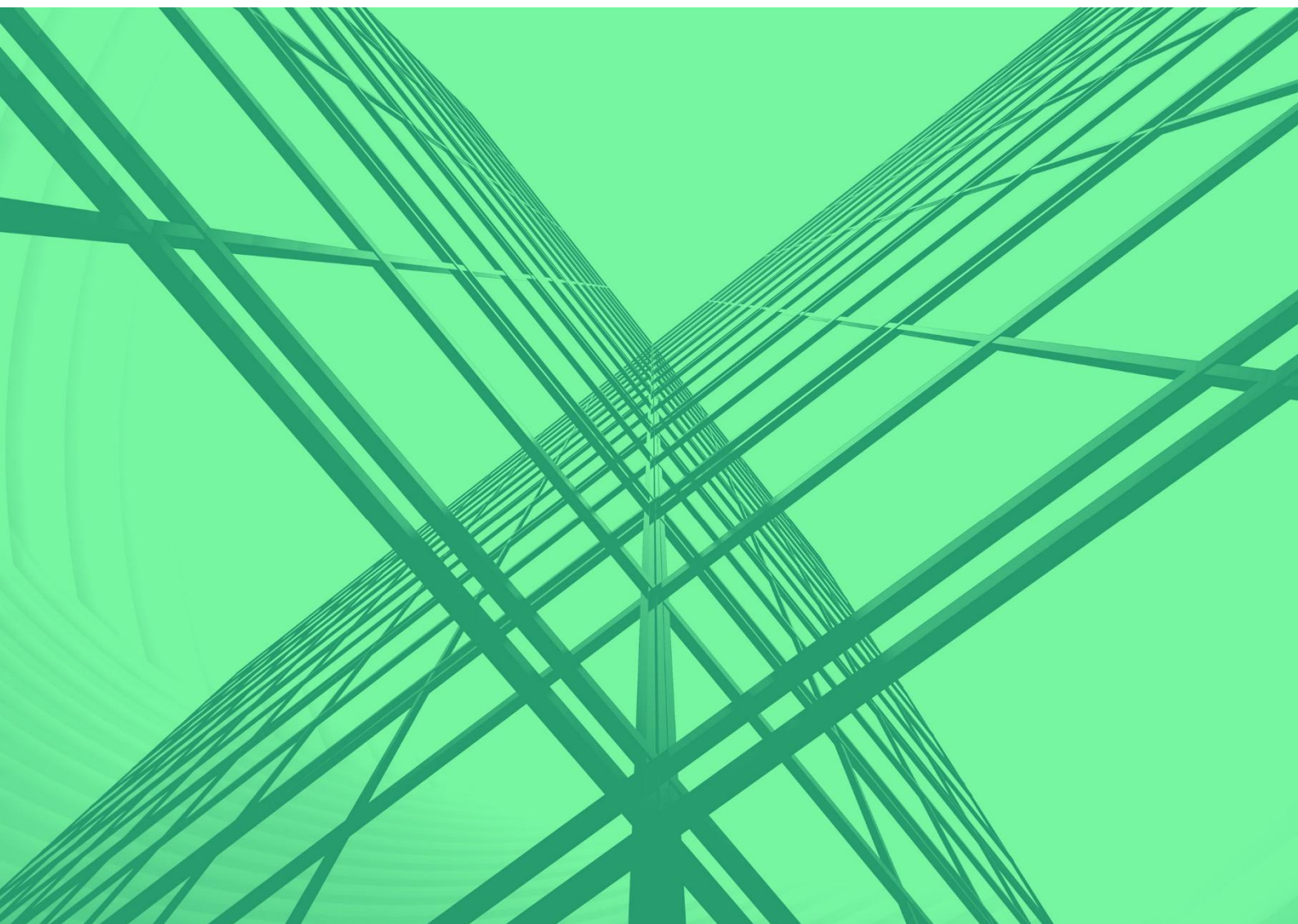


Fellowship

Recognition of excellence in structural engineering achievement
and contribution to the engineering profession.

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"Fellowship is the ultimate recognition of your achievements in structural engineering, and of your contribution to the structural engineering profession"

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Fellowship (FIStructE) is the highest grade of membership within the Institution and is awarded to Members who have demonstrated significant individual responsibility, sustained achievement and professionalism during their career.

Professional Recognition

Fellowship shows that you have earned the recognition by your peers of your achievements. It recognises excellence in structural engineering and contribution to the structural engineering profession.

Ability to share your professional expertise with others

As a Fellow, you are a leader in your profession and the sustained level of commitment that you have demonstrated can assist in:

- ▶ Developing new technologies
- ▶ Meeting new environmental challenges
- ▶ Enhancing the visibility and scope of the profession
- ▶ Encouraging and inspiring younger structural engineers

Increased visibility

You receive enhanced visibility by having your name highlighted in the membership directory and the distinction of the designation 'FIStructE'. You will also receive a special invitation to attend a ceremony to be presented with your certificate.

Improved status of your organisation

Your organisation will benefit by showing that it employs professionals of the highest quality. There is an implicit advantage to organisations that can prove their employees have been recognised through their achievements and experience.

To be considered, you must demonstrate the following qualities and attributes:

- Be engaged in the profession of structural engineering
- Have at least five years of senior professional experience
- Have satisfied the Institutions' Chartered Membership Professional Review requirements and hold Chartered Member status (MIStructE)

How to apply

Submission

We will need:

▶ **Form F or online application**

▶ **Comprehensive Statement** (1000 – 1500 words)

You need to choose **five** most significant achievements which highlight where you feel you have excelled and that can demonstrate:

- Your leadership and positive impact on the profession.
- Significant commitments and contribution to the development of structural engineering.
- Personal responsibility and leadership on projects, staff, research contributions or involvement in teaching.

Please refer to the [examples referenced on Page 4](#) for further guidance. Please note that being a Chartered Member is a requirement for Fellowship but is not considered as one of your five significant achievements. Each project should describe a distinct and different attribute.

Your statement should be personal and positive. The reviewers are only interested in what you have done personally and as such you must avoid generic statements about how the company operates or what the company has achieved, or general project descriptions.

▶ **Evidence of your CPD**

This should be your completed CPD Activity Records for each of the previous five years outlining your CPD activities undertaken. They must demonstrate that you have met the Institutions' CPD requirements.

▶ **CV**

This should include details of your employment history; it may include details of your roles and responsibilities, projects, the scale of your operations and team sizes and details outside your direct employment (i.e. Institution work, industry bodies etc).

▶ **Organisational Chart** (if appropriate)

The Panel is interested in how you fit into the organisation and/or Industry bodies, if this is used as part of your key achievements. This should provide an indication of your position within your organisation, who you report to or who you are responsible for, to evidence the requirement for leadership responsibilities. This can include current or previous positions. For some candidates an influence diagram may be more appropriate.

▶ **Supporters**

You will be required to obtain the support of two Fellows - one of whom can be a Fellow from another Professional Engineering Institution or Organisation. Your supporters will be asked to complete a Supporter Questionnaire in respect of your application.

▶ **Application fee** (this will be requested upon submission of your application)

Assessment by the Applications and Professional Review Panel (A&PR)

Once your application is fully complete, the A&PR Panel will assess your submission and decide whether to recommend you for transfer to Fellowship or whether an interview is required, upon which further documentation may be requested.

Interview (if required)

If an interview is required at the request of the Panel, the interview will:

- ▶ Be conducted by two Fellows of the Institution from the A&PR Panel or Regional Group
- ▶ Begin with a 15-minute presentation based on your experience
- ▶ Be followed by a 45 to 60-minute discussion relating to your experience and achievements within the profession. Particular reference will be made to your comprehensive statement where specific focus will be on how you can demonstrate your leadership or seniority and contribution to structural engineering through your five most significant achievements.

Upon completion, the reviewers will not be able to discuss the outcome of your interview but will provide their recommendations to the A&PR Panel.

Transfer/Election to Fellowship

If the Panel has recommended that you be transferred/elected to Fellowship, you will be notified of this result and the recommendation will be presented to the Membership Committee, who will formally approve your transfer/election to FIStructE.

There are several ways in which you can demonstrate significant contribution, commitment and leadership in the field of Structural Engineering, such as but not limited to the following:

- ▶ Demonstrating an increasing level of responsibility for the practice of structural engineering including significant personal involvement in the technical aspects of increasingly challenging projects or demonstrate an acknowledged expertise in a technical subject area.
- ▶ Having held / hold a significant or influential role as a designer for a major project or project of national or international significance whether by virtue of its strategic nature or its use of innovative techniques.
- ▶ Having taken a significant role in the design (or construction) of technically complex and innovative works.
- ▶ Having made a significant personal contribution to research in structural engineering and/or the teaching of structural engineering.
- ▶ Having a significant role in the development or delivery of engineering education and training.
- ▶ Having made a major contribution to the promotion, management or administration of the structural engineering profession either through the Institution or similar body.
- ▶ Being able to demonstrate exceptional leadership skills in your ability to select, motivate and inspire people in their organisation.
- ▶ Having organisational responsibility for the performance of a significant portfolio of projects including financial outcomes.
- ▶ Having played a leading role in the conception and development of new systems or techniques that have advanced the science or practice of structural engineering.

Preliminary application

Should you wish to make a preliminary application to test the strength of your application, you will not need to acquire the supporter endorsements or pay the application fee at this time, you will only have to submit:

- ▶ **Form F** (leaving sections 2, 3 and 7 blank)
- ▶ **Evidence of your CPD over the previous five years using the CPD Activity Record** (this can be downloaded from your CPD record via your My Account)
- ▶ **CV**
- ▶ **Organisational chart** (if appropriate)

The A&PR Panel will then review your submission and provide feedback. A preliminary application is not a guarantee of being transferred to Fellow following submission of a full application.

Other routes to Fellowship

If you currently hold the grade of FICE through the Institution of Civil Engineers and hold MIStructE through the Institution of Structural Engineers, you may be able to apply via the recognition route. In which case, we will need:

- ▶ **Form F/MRA or online application**
- ▶ **Report on your contribution to Structural Engineering and commitment to CPD** (500 - 1000 words)
- ▶ **CV**
- ▶ **FICE certificate**
- ▶ **Letter of good standing** from the Institution of Civil Engineers stating that the standard route to Fellow was followed

Once we have contacted your supporters, and received their responses to our questionnaire, the A&PR Panel will assess your submission and decide whether to recommend you for transfer/election to Fellowship or whether an interview is required, upon which further documentation may be requested.