

A company limited by guarantee number 3087463
Registered charity number 1049171

Notice is hereby given

that the 16th Annual General Meeting of members will be held at Eton College Rowing Centre, Dorney Lake, off Court Lane, Dorney, Windsor SL4 6QP, United Kingdom, on Thursday 28 July 2011 at 4:15 pm (or immediately following the conclusion of the Annual General Meeting of the Institution of Structural Engineers at 4:00 pm) for the transaction of the business set out below.

- 1 To read the notice convening the meeting.
- 2 To read, confirm and sign the minutes of the 2010 Annual General Meeting (published in *The Structural Engineer*, 21 September 2010).
- 3 To receive and, if thought fit, to adopt the financial statements, the directors' and trustees' report and the auditors' report for the year ended 31 December 2010.
- 4 To appoint auditors for the ensuing year and to fix their remuneration. (The trustees recommend the reappointment of BDO LLP, chartered accountants and registered auditors, at a fee to be agreed with them by the trustees.)
- 5 To appoint trustees. (Dr J M Roberts and Mr D Stevenson retire as Trustees by rotation and offer themselves for reappointment. The Trustees recommend the appointment as from 29 July 2011 of Mr I G Hill, who is willing to be appointed in place of Mr B W J Boys whose resignation will take effect upon the conclusion of the meeting.)

By order of the trustees
Dr S M Doran, BSc Eng AKC PhD CEng MICE ACIS
Secretary
7 June 2011

Note 1 - The 2010 report and accounts are on the website (http://www.istructe.org/about_institution/Documents/benannualreport.pdf) or copies may be obtained on application to the Secretary, the Institution of Structural Engineers Benevolent Fund, 11 Upper Belgrave Street, London SW1X 8BH, United Kingdom.

Note 2 – A member of the Benevolent Fund has a statutory right to appoint another person as their proxy to exercise all their rights to attend and to speak and vote at the Annual General Meeting. A form of proxy may be obtained from the website (web address in Note 1) or on application to the Secretary (postal address in Note 1).