

A company limited by guarantee number 3087463  
Registered charity number 1049171  
Regulated by the Financial Conduct Authority FRN 718626

**Notice is hereby given**

that the 23rd Annual General Meeting of members will be held at, The Crystal, One Siemens Brothers Way, Royal Victoria Dock, London, E16 1GB United Kingdom on Thursday 19 July 2018 at 4:15 pm (or immediately following the conclusion of the Annual General Meeting of The Institution of Structural Engineers at 4:00 pm) for the transaction of the business set out below.

- 1 To read the notice convening the meeting.
- 2 To read, confirm and sign the minutes of the 2017 Annual General Meeting (published in *The Structural Engineer*, September 2017).
- 3 To receive and, if thought fit, to adopt the financial statements, the directors' and trustees' report and the auditors' report for the year ended 31 December 2017.
- 4 To appoint auditors for the ensuing year and to fix their remuneration. (The trustees recommend BDO LLP, chartered accountants and registered auditors, at a fee to be agreed with them by the Trustees.)
- 5 To appoint Trustees. (Mr M F Ryland, Mr G E Watts and Mr N C Wheeler retire by rotation and offer themselves for reappointment.)
- 6 To resolve, by special resolution, that with effect from the conclusion of the meeting, the Articles of Association presented to the meeting and available before the meeting on the Charity's website be approved and adopted as the Articles of Association of the Charity in substitution for and to the exclusion of the existing Articles of Association (including the relevant provisions of the Memorandum of Association that would otherwise be treated as provisions of the Articles under s28 of the Companies Act 2006).

By order of the Trustees  
Dr S M Doran, BSc Eng AKC PhD CEng MICE ACIS  
Secretary  
1 June 2018

*Note 1 - The 2017 report and accounts and the proposed Articles of Association are on the website ([www.istructe.org/about-us/funds-and-donations/benevolent-fund](http://www.istructe.org/about-us/funds-and-donations/benevolent-fund)) or copies may be obtained on application to the Secretary, The Institution of Structural Engineers Benevolent Fund, 47-58 Bastwick Street, London EC1V 3PS, United Kingdom.*

*Note 2 – A member of the Benevolent Fund has a statutory right to appoint another person as their proxy to exercise all their rights to attend and to speak and vote at the Annual General Meeting. A form of proxy may be obtained from the website (web address in Note 1) or on application to the Secretary (postal address in Note 1).*