

A company limited by guarantee number 3087463
Registered charity number 1049171
Regulated by the Financial Conduct Authority FRN 718626

Notice is hereby given

that the 21st Annual General Meeting of members will be held at, 47-58 Bastwick Street, London EC1V 3PS, United Kingdom on Thursday 21 July 2016 at 4:15 pm (or immediately following the conclusion of the Annual General Meeting of The Institution of Structural Engineers at 4:00 pm) for the transaction of the business set out below.

- 1 To read the notice convening the meeting.
- 2 To read, confirm and sign the minutes of the 2015 Annual General Meeting (published in *The Structural Engineer*, September 2015).
- 3 To receive and, if thought fit, to adopt the financial statements, the directors' and trustees' report and the auditors' report for the year ended 31 December 2015.
- 4 To appoint auditors for the ensuing year and to fix their remuneration. (The trustees recommend BDO LLP, chartered accountants and registered auditors, at a fee to be agreed with them by the trustees.)
- 5 To appoint trustees. (Mr J M Allen and Mr J D Parsons retire as trustees by rotation and offer themselves for reappointment. The trustees recommend the appointment as from 22 July 2016 of Mr N Westwood, who is willing to be appointed, in place of Mr S M Craddy whose resignation will take effect upon the conclusion of the meeting).

By order of the trustees
Dr S M Doran, BSc Eng AKC PhD CEng MICE ACIS
Secretary
1 June 2016

Note 1 - The 2015 report and accounts are on the website (www.istructe.org/about_institution/Documents/benannualreport.pdf) or copies may be obtained on application to the Secretary, The Institution of Structural Engineers Benevolent Fund, 47-58 Bastwick Street, London EC1V 3PS, United Kingdom.

Note 2 – A member of the Benevolent Fund has a statutory right to appoint another person as their proxy to exercise all their rights to attend and to speak and vote at the Annual General Meeting. A form of proxy may be obtained from the website (web address in Note 1) or on application to the Secretary (postal address in Note 1).