

THE MONTCALM LONDON CITY

at The Brewery
Experience London's Heritage.... Stay In 5 Luxury*

The Institution of Structural Engineers Room Allocation

Please complete and return **direct** to the Montcalm at the Brewery London City by email to

groups@montcalm.co.uk no later than **30th June 2014** quoting **INST141114**

Guest Name:					
Address:					
Phone No: (incl Country Code)		Fax No: (incl country code)			
Email Address:					
Credit Card Type:		Card No:		Expiry Date:	(mm/yy)
Arrival Date:			Departure Date:		

Please specify choice:

- £174.00 per room per night inclusive of VAT for a Double Room
- Full English Breakfast is available at additional £15.00 per person per night

Please Note:

1. Check in time is 14:00 and check out time is 12:00.
2. Reservations must be guaranteed by a valid credit card.
3. Cancellation or change of reservations must be made by via email, at least **14 days** prior to arrival
4. **Late Cancellation** or **No-show** will incur a charge for the whole reservation period.
5. Confirmation details will be sent direct by the hotel
6. Luggage can be stored with our Concierge Team if required.

Signature:

Date:
