

Application form to use Institution logo

When completed, to be returned to The Institution of Structural Engineers (address above) with a draft or sample of each of the items incorporating the logo for which permission is requested.

Full name of organisation:	
Business name (if different):	
Full communication address:	
	Postcode/zip code:
E-mail:	Telephone number:

Nature of business of organisation/division:	
Legal structure of organisation (eg partnership, limited company):	
Percentage of total business in structural engineering:	%
Percentage of total business closely related to structural engineering:	% (Details may be given overleaf in amplification)
Total number of partners/directors:	
Number of partners/directors who are Chartered or Incorporated Structural Engineers or Technician Members of the Institution of Structural Engineers:	

Items on which it is proposed to use logo (tick/complete as applicable)::		
<input type="checkbox"/> 1. Headed paper	<input type="checkbox"/> 6. Invoice	<input type="checkbox"/> 11. Publicity leaflet
<input type="checkbox"/> 2. 'With compliments' slip	<input type="checkbox"/> 7. Statement	<input type="checkbox"/> 12. Advertisement
<input type="checkbox"/> 3. Business card	<input type="checkbox"/> 8. Certificate	<input type="checkbox"/> 13. Premises nameplate
<input type="checkbox"/> 4. Report cover	<input type="checkbox"/> 9. Drawing Sheet	<input type="checkbox"/> 14. Site signboard
<input type="checkbox"/> 5. Fax sheet	<input type="checkbox"/> 10. Practice brochure	<input type="checkbox"/> 15. Website
<input type="checkbox"/> 16. Other (please state)		
<input type="checkbox"/> 17. Other (please state)		
<input type="checkbox"/> 18. Other (please state)		

I am the sole proprietor/a director/a partner* of the organisation, and a Chartered/Incorporated Structural Engineer/Technician Member of The Institution of Structural Engineers*. I hereby apply for permission for use of the Institution's logo. I acknowledge that permission, if granted, will be based on the information contained in this form and on any supplementary information requested by the Institution. I undertake to ensure that no other uses of the logo by this organisation take place, and to advise the Institution of any significant change in these details so that permission may be reviewed.

* Delete as appropriate	
Full name:	
Signature:	Date:

Please ensure all relevant drafts/samples are enclosed

Large empty rectangular box for content.

For official use

Approved: All / 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18
Rejected: All / 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18

By: _____ Date: _____