

## Form EOI (CM): Expression of Interest for entry into Chartered Membership (and election / transfer to Graduate membership, if appropriate)

Disclaimer: The information you provide on this form is required to enable The Institution of Structural Engineers and its Regional Groups to communicate relevant information/services to its members. Once your form has been processed, you have the facility to amend your contact details and preferences via the 'my account' section on the website.

<b>1 Professional Review Preference (Please choose <b>ONE</b> or <b>BOTH</b> of the following options)</b>	
I am ready to take the Professional Review Interview (PRI)	<input type="checkbox"/>
I am ready to take the Chartered Member Examination	<input type="checkbox"/>
<b>You will be entered into the first available Interview or Examination based on your preference, and subject to deadlines.</b>	
<b>2 Candidate's personal details (to be completed in block letters)</b>	
Surname/family name:	Title: Mr/Dr/Mrs/Miss/Ms/other:
Forenames/other names:	Date of birth:
Previous surname (please provide proof):	
Full communication address:	Telephone number (work):
	Telephone number (home):
	Telephone number (mobile):
	Nationality:
Postcode/zip code:	Membership number (where applicable):
E-mail (preferred/main email address):	E-mail (alternative):
<b>3 Employment details (This section may be left blank if you are currently unemployed or self-employed.)</b>	
Company name:	Current employment position:
Address:	
Postcode/zip code:	
<b>4 Statement by one supporter</b>	
I, the undersigned, from our personal knowledge consider that, subject to the completion of the appropriate requirements, the candidate is a fit and proper person to be admitted/transferred to membership of The Institution of Structural Engineers.	
1	Signature:
	Date:
	Name (in block capitals):
	Membership number:
	Length of time I have known the applicant:
Your supporter can be a Fellow (FIStructE), Member (MIStructE) or Associate (AIStructE) of the Institution of Structural Engineers.	
When you've completed the form, ask your supporter to sign it. They'll need to make sure all sections have been completed and are legible before you send it back to us. If you do not know a Chartered Member of the Institution, you should contact the Membership Department at the address overleaf.	

## 5 Education

Full name of academic institution(s)	Full name of course including relevant discipline and grade achieved, indicating full or part time. (As it appears on your degree certificate(s))	Date of commencement. DD/MM/YY	Date of completion. DD/MM/YY

Qualification/s disclaimer: I agree that the university/college(s) from which I graduated may release details of my qualifications to The Institution of Structural Engineers and I agree that if any of the qualifications I have claimed are found to be false my application will be rejected. The Institution of Structural Engineers may inform your employer, any other professional bodies of which you are a member and any qualifying body from which you claimed a false qualification, and The Institution of Structural Engineers may also provide copies of the documents containing these false details to these parties.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Official use only: Academic qualifications approved for Graduate Membership  CEng  CEng with F/L  IEng

## 6 To be completed by candidates holding non-accredited qualification(s)

I request that my academic qualifications be assessed against the requirements for Chartered Membership (equivalent to an accredited 4 year MEng)\*

**\* Please ensure that full details of the course content and/or academic transcript accompany the application**

## 7 Membership and grade of other professional bodies e.g. ICE, HKIE, etc

Please state:  
\_\_\_\_\_  
\_\_\_\_\_

## 8 Supporting Documentation

ALL candidates:

- Application fee (refer to our website: [www.istructe.org](http://www.istructe.org)). See section 10 on how to make payment.

Graduate members:

- Photocopies of your degree certificates for those qualifications that we don't already have on record (Please provide English translations if not already included)

Non-Graduate members:

- Photocopies of your degree certificates (Please provide English translations if not already included)
- Graduate subscription fee (refer to our website: [www.istructe.org](http://www.istructe.org)). See section 10 on how to make payment

If your qualifications require an academic assessment you will also need to submit the following:

- Certified and translated photocopies of your academic transcripts\*
- Academic assessment fee (refer to our website: [www.istructe.org](http://www.istructe.org)). See section 10 on how to make payment.

\*Your certificates/academic transcripts must be certified to confirm that they are authentic copies of the originals (by your employer, university or professional individual).

The Institution will check your academic qualifications for eligibility and will contact you if an academic assessment is required to ask for additional documentation and academic assessment fees as required.

**Please note that the Interview and Examination Fees are paid separately.**

#### 9 Candidate's declaration and undertaking

This form of undertaking is to be completed by any candidate for admission or transfer to any class of membership of the Institution other than Honorary Fellow in accordance with the provisions of bye-law 1.13.1

I have read the charter, the bye-laws and the code of conduct. Whilst I am a member I undertake to be governed by the laws of the Institution for the time being in force, and to accept as final and binding decisions of the Board and the Institution on all matters in which they have jurisdiction. I also undertake to promote the objects of the Institution; to attend Institution meetings as often as I conveniently can, and to endeavour to present to the Institution an original communication relating to structural engineering. I further undertake that, upon the cessation of my membership, I will cease to describe myself in any way as a member of The Institution of Structural Engineers. I have no criminal conviction unspent within the relevant jurisdiction. I am not subject to a bankruptcy order, restriction or undertaking. I have not been subject to an adverse finding by another organization. There is no further matter that may affect consideration of my application. I agree to the Institution processing data relating to my membership and (where necessary) transferring such data outside the United Kingdom.

Signature:

Date:

#### 10 Payment

If you are emailing your form to the Institution, please **do not** include your debit/credit card details. If sending your form via post, you can include debit/credit card details on the downloadable authorisation form. The most secure and quickest method to pay is online.

- I would like to pay online. (Instructions will be provided when your form has been processed)
- I would like to pay over the phone. (We will phone you when your form has been processed or alternatively you can contact the Membership Department on +44 (0)20 7235 4535)

Cheque/bankers draft: this must be in pounds Sterling, payable to 'The Institution of Structural Engineer's and drawn on a UK bank.