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# AGM 2022

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## Notice of the 113th Annual General Meeting

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### Notice is hereby given

that the 113th Annual General Meeting of the Institution of Structural Engineers will be held in person at 47-58 Bastwick Street, London EC1V 3PS and by remote access online\* on Wednesday 20 July 2022 at 5.30pm (UK time) for the transaction, by Voting Members, of the business set out below.

1. To read the notice convening the meeting.
2. To read, confirm and sign the minutes of the General Meeting held on 15 July 2021 (published in The Structural Engineer, September 2021).
3. To receive the financial statements and balance sheet for the year 2021, together with the auditors' report thereon, and the report of the Trustee Board for 2021.
4. To appoint auditors for the ensuing year and to fix their remuneration. (The Board recommends Haysmacintyre chartered accountants and registered auditors, at a fee to be agreed with them by the Board).
5. To consider and, if thought fit, to adopt the following motion:

THAT, in accordance with the provisions of Regulation 3.1, and in confirmation of proposals of the Board, annual subscriptions with effect from 1 January 2023, and until otherwise determined, shall be:

Fellow	£ 483
Member, Associate	£ 379
Associate	£ 379
Associate-Member	£ 248
Technician Member	£ 192
Graduate, Companion, Student (working)	£ 185

The annual subscriptions for 2023 represent 4% increase on the subscription rates for 2022.

6. To consider and, if thought fit, to adopt the following Special Resolution:

THAT, subject to the approval of Her Majesty's Most Honourable Privy Council, Bye-law 2 of the Institution be altered and amended as set out in Schedule 1 hereto, subject to such changes, if any, as the Privy Council may require and the Board of the Institution accept.

7. To consider and, if thought fit, to adopt the following Special Resolution:

THAT, subject to the approval of Her Majesty's Most Honourable Privy Council, Bye-law 4 of the Institution be altered and amended as set out in Schedule 2 hereto, subject to such changes, if any, as the Privy Council may require and the Board of the Institution accept.

8. To consider and, if thought fit, to adopt the following Special Resolution:

THAT, subject to the approval of Her Majesty's Most Honourable Privy Council, Bye-law 12 of the Institution be altered and amended as set out in Schedule 3 hereto, subject to such changes, if any, as the Privy Council may require and the Board of the Institution accept.

By order of the Board

D M POWELL

Chief Executive 01/06/2022

**\*The AGM will be presided over by the President and delivered in person at Bastwick Street and by webinar with voting capability. To register your attendance please visit <https://www.istructe.org/resources/news/annual-general-meeting-2022-notice/> by 4.30pm (UK time) 20/07/2022**

Explanatory Note 1 – Standing Order 5.1 defines a 'meeting' as in addition to a physical assembly of members of a body, a meeting shall include the organised interaction of its members by means of telephone or audio conferencing or by electronic means, or by means of any other form of technology whether in existence at the coming into effect of these standing orders or not.

Explanatory Note 2 – Regulation 5.7.1 defines 'Voting Member' as a Chartered or an Incorporated Structural Engineer or a Technician Member or a Graduate whose subscription and other membership payments have been paid.

Explanatory Note 3 – The financial statements and balance sheet, the auditors' report and the report of the Board are on the website (<https://www.istructe.org/about-us/how-we-are-structured/annual-reports/>); copies may be obtained on application to the Chief Executive at the Institution of Structural Engineers, 47-58 Bastwick Street, London EC1V 3PS

Explanatory Note 4 – Under Regulation 5.8, unless a poll is demanded, a motion put to the vote of the meeting shall be decided on a show of hands by a majority of the Voting Members present and voting.

Explanatory Note 6 – The rates of subscription paid by retired members are set by the Board under Regulation 3.5. The rates for 2023 will be: Retired Fellow with The Structural Engineer £98; Retired other grades with The Structural Engineer £81, Retired without The Structural Engineer £43.

Explanatory Note 7 - Under Article 8 of the Royal Charter, a Special Resolution for the alteration of the Bye-laws must, for approval, be passed by a two-thirds majority of the members present, entitled to vote and voting.

Explanatory Note 8 -Schedule 4 sets out for information the relevant Bye-laws and the proposed amendments thereto.

Explanatory Note 9 – In accordance with Regulation 5.3, only the business specified in this notice may be considered at the meeting.

**BYE-LAW AMENDMENTS - SCHEDULE 1**

1. In Bye-Law 2 replace “(e) Associate-Members, who may use the initials AMIStructE” with (e) Incorporated-Members, who may use the initials “IMIStructE”
2. In Bye-law 2, after “(j) Students” insert “(k) Affiliates”

**BYE-LAW AMENDMENTS - SCHEDULE 2**

1. In Bye-law 4 replace “Fellows, Members and Associates may use the description “Chartered Structural Engineer” with “Fellows and Members may use the description “Chartered Structural Engineer”
2. In Bye-Law 4 replace “Associate-Members may use the description “Incorporated Structural Engineer” with “Associates may use the description “Associate of the Institution of Structural Engineers”, Incorporated-Members may use the description “Incorporated Structural Engineer”

**BYE-LAW AMENDMENTS - SCHEDULE 3**

1. In Bye-law 12 replace “Associate-Members” with “Incorporated Members”.

**BYE-LAW AMENDMENTS - SCHEDULE 4**

EXISTING BYE-LAW	PROPOSED BYE-LAW (words underlined are additions or amendments)
<p>2 There shall be the following grades of membership of the Institution:</p> <p>(a) Honorary Fellows, who may use the initials “HonFIStructE”</p> <p>(b) Fellows, who may use the initials “FIStructE”</p> <p>(c) Members, who may use the initials “MIStructE”</p> <p>(d) Associates, who may use the initials “AIStructE”</p> <p>(e) Associate-Members, who may use the initials “AMIStructE”</p> <p>(f) Technician Members, who may use the initials “TIStructE”</p> <p>(g) Companions</p> <p>(h) Graduates, who may use the initials “GIStructE”</p> <p>(i) Graduates</p> <p>(j) Students</p>	<p>2. There shall be the following grades of membership of the Institution:</p> <p>(a) Honorary Fellows, who may use the initials “HonFIStructE”</p> <p>(b) Fellows, who may use the initials “FIStructE”</p> <p>(c) Members, who may use the initials “MIStructE”</p> <p>(d) Associates, who may use the initials “AIStructE”</p> <p>(e) <u>Incorporated-Members, who may use the initials “IMIStructE”</u></p> <p>(f) Technician Members, who may use the initials “TIStructE”</p> <p>(g) Companions</p> <p>(h) Graduates, who may use the initials “GIStructE”</p> <p>(i) Graduates</p> <p>(j) Students</p> <p>(k) <u>Affiliates</u></p>
<p>4. Subject to regulations, Fellows, Members and Associates may use the description “Chartered Structural Engineer”, Associate-Members may use the description “Incorporated Structural Engineer”, and Technician members may use the description “Technician Member of the Institution of Structural Engineers</p>	<p>4. Subject to regulations, Fellows and Members may use the description “Chartered Structural Engineer”, <u>Associates may use the description “Associate of the Institution of Structural Engineers”</u>, <u>Incorporated-Members</u> may use the description “Incorporated Structural Engineer”, and Technician members may use the description</p>

	<p>“Technician Member of the Institution of Structural Engineers.</p>
<p>12. Fellows, Members, Associates, Associate-Members and Technician Members shall be entitled to vote on any question or resolution put to a general meeting, and other members of the Institution shall be entitled to vote to the extent permitted by or under the regulations.</p>	<p>12. Fellows, Members, Associates, <u>Incorporated Members</u> and Technician Members shall be entitled to vote on any question or resolution put to a general meeting, and other members of the Institution shall be entitled to vote to the extent permitted by or under the regulations.</p>